



# Thea Foundation



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## Act with the Théa foundation - CHARTER

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### Thea Foundation

The Thea Foundation aims to promote or assist, in France and abroad, humanitarian or general interest initiatives to aid the fight against blindness and improve eye health.

Individuals and / or entities proposing projects are invited to submit a presentation of their project to obtain a grant. The Thea Foundation supports projects through financial sponsorship.

### The Applicant

The Applicant may be an individual or an institution.

The institution is an organization under whose name the proposed project will be led and who accepts full responsibility for it. This institution must be represented by a person authorized to sign grant applications and financial reports, and oversee the financial administration of the grant.

### Terms of grant applications

To apply for a grant, the applicant must submit a project.

The constitutive documents of the project must be clear and concise, in French or English. Failure to comply will be sanctioned by a refusal of the application. Applicants should refer to the grant application form downloadable on the Thea Foundation website ; [www.fondation-thea.com](http://www.fondation-thea.com).



# Théa Foundation

The documents must be returned to the Foundation by email and post.  
Incomplete applications will not be considered.

**Address:**

Théa Foundation  
12, rue Louis-Blériot  
63000 Clermont-Ferrand - France

**Email:** [contact@fondation-thea.com](mailto:contact@fondation-thea.com)

## Selection Criteria

The proposed project should:

- Address one of the focal areas of the Foundation
- Be consistent with the priorities set down by the Scientific Committee.
- Comply with laws and regulations.
- Provide guarantees in terms of competence, professional rigor, disinterested management and cost management.
- Exclude religious, political or commercial aims.

Projects that do not meet the key selection criteria of the Foundation will not be considered, i.e.:

- Projects outside the field of health.
- One-time projects (except humanitarian emergencies) that are not part of a partnership approach and do not bring a lasting benefit to the concerned populations (such as non-sustainable short-term assignments, individual projects, student projects, funding for specific events unrelated to a program supported by the Foundation, ...)
- Projects involving the purchase of sophisticated material or equipment whose maintenance entails high costs, disproportionate to local resources. The Foundation will focus on essential, indispensable needs.
- Projects whose main aim is the construction or renovation of a building, the purchase of equipment.
- Projects in the field of basic research are excluded. They come within the scope of direct collaboration with Laboratoires Théa SAS. However, operational or epidemiological research projects may be examined.



# Théa Foundation

Important Reminder: The Théa Foundation is incorporated under French law. The Théa Foundation therefore can neither supply nor fund medicinal products; these operations fall within the exclusive domain of the pharmaceutical company, Laboratoires Théa SAS.

## Selection of projects allocated grants

After a preliminary study of admissibility on the basis of the application, new projects are reviewed by the Scientific Committee. Selected projects are then presented to the Board. The latter operates a final vote designating the projects that will receive a grant for all or part of the requested amount.

All candidates will be informed of decisions regarding their application after the final vote.

An applicant whose project is accepted becomes a «Recipient.»

A sponsorship agreement will be drawn up between the recipient and the Théa Foundation to establish the terms of the partnership, particularly the mutual commitments, the budget, the duration of the support and the jointly-decided communication measures.

## Payment of the grant

Le versement de la subvention de la Fondation d'entreprise Théa se fera par transfert bancaire dès réception des informations bancaires complètes :

- Name and address of bank
- Name of Recipient
- Account Number
- SWIFT Code
- IBAN code

## Acknowledgment

Upon receipt of funds, the Recipient will send a "grant receipt acknowledgment" to the Théa Foundation ; the model for this document will be provided after acceptance of the file.



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## The duration

The desired duration of the grant from the Théa Foundation must be mentioned in the grant application. If the project spans more than one year, the successive payments will be scheduled at intervals and will only be made after justification of the use of the previous installment.

## End or suspension of the grant

### By the Applicant:

A grant from the Théa Foundation can be interrupted by letter addressed by the Recipient to the Théa Foundation. A final expenditure report must be submitted to the Théa Foundation on this occasion, accompanied by a check in payment of any portion of the grant not committed at the effective date of said interruption.

### By the Théa Foundation:

a grant may be suspended or terminated by the Théa Foundation at any time during the project period for non-compliance with the conditions of the award of the grant. Upon notification by the Théa Foundation of the termination or suspension of the grant, a final expenditure report must be submitted by the recipient on this occasion, along with a check in payment of all or part of the grant not committed at the effective date of suspension or termination.

Important note: the allocation of a grant is based on information provided by the Applicant. The Foundation reserves the right to verify, directly or indirectly, if the grant is being used wisely. In the event that the results of the verification or audit are not satisfactory, the Foundation may, at its discretion, suspend the grant or, if already paid, claim a full and immediate refund. Furthermore, it is stated that the Foundation will use its right of termination of the grant if the recipient's activities appear to be illegal or inconsistent with the principles and / or procedures of the Théa Foundation.

## Report

Each recipient who has received a grant from the Théa Foundation must provide a report on the outcome of the project at its completion. In the case of long projects, one or more progress reports (s) must also be provided. In the latter case, a progress report schedule will be included in the sponsorship agreement established between the recipient and the Théa Foundation.



# Théa Foundation

## **No Liability**

The Théa Foundation shall in no event be liable, directly or indirectly, for any kind of damage resulting from the project funded by the Théa Foundation, or any other project managed or implemented by the Recipient.

## **General obligations**

By accepting a grant from the Théa Foundation, the Recipient and the Institution he/she represents agree to use the funds solely to carry out the project described in the grant application.